



U.S. EQUAL EMPLOYMENT OPPORTUNITY COMMISSION
Washington, D.C. 20507

Office of Inspector General

November 21, 2024

MEMORANDUM

TO: Charlotte A. Burrows
Chair

FROM: Joyce Willoughby
Inspector General

A handwritten signature in black ink that reads "JT Willoughby".

SUBJECT: Exit Conference and Management Letter Report for the Audit of the U.S. Equal Employment Opportunity Commission's Fiscal Year 2024 Financial Statements (OIG Report No. 2024-003-AOIG)

The Office of Inspector General contracted with the certified public accounting firm, Harper, Rains, Knight & Company, P.A., to perform the FY 2024 Financial Statement Audit of the U.S. Equal Employment Opportunity Commission (EEOC). Attached is the FY 2024 Management Letter Report. The Management Letter Report identifies internal control deficiencies over undelivered orders and EEOC's response, which addresses the finding and recommendation, is included in the report.

The OIG, along with HRK, will conduct a virtual exit conference on November 26, 2024, at 2:30pm via Microsoft Teams where the auditors from HRK will discuss the results of the financial audit.

Audit Follow Up

The Office of Management and Budget issued Circular Number A-50, Audit Follow Up, to ensure that corrective action on audit findings and recommendations proceed as rapidly as possible. EEOC Order 192.002, Audit Follow up Program, implements Circular Number A-50 and requires that for resolved recommendations, a corrective action work plan should be submitted within 30 days of the final evaluation report date describing specific tasks and completion dates necessary to implement audit recommendations. Circular Number A-50 requires prompt resolution and corrective action on audit recommendations. Resolutions should be made within six months of final report issuance.

If you have any questions or require additional information please contact Ms. Nina Murphy, Assistant Inspector General for Audit, 202-921-3146, Nina.Murphy@eoc.gov.

Attachment

cc:



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Office of Inspector General

Cynthia Pierre
Chief Operating Officer, Office of the Chair and Commission

Brett Brenner
Deputy Chief Operating Officer, Office of the Chair and Commission

Elizabeth Fox Solomon
Chief of Staff

Elisa Krobot
Chief Financial Officer, Office of the Chief Financial Officer

Selma Cowan
Deputy Chief Financial Officer, Office of the Chief Financial Officer

Karla Gilbride
General Counsel, Office of General Counsel

Kevin Richardson
Chief Human Capital Officer, Office of the Chief Human Capital Officer

Carlton Hadden
Director, Office of Federal Operations

Jiashen You
Chief Data Officer, Office of Enterprise and Data Analytics

Pierrette McIntire
Chief Information Officer, Office of Information Technology

Thomas Colclough
National Director, Office of Field Programs

Jacinta Ma
Director, Office of Communication and Legislative Affairs

Delphine Best
Audit Follow-Up Coordinator, Office of the Chief Financial Officer